



# APPLICATION Land Use Bylaw Amendment

Planning and Development Department, 5303 – 50 Avenue, Lamont, Alberta T0B 2R0 Phone (780) 895-2233 Fax (780) 895-7404

**For office use only**

File number \_\_\_\_\_

Date of receipt of application as complete \_\_\_\_\_

Application fee submitted \_\_\_\_\_

This form is to be completed in full wherever applicable by the **registered owner of the land or by an authorized person** acting on behalf of the owner.

1. Name of registered owner(s) of land to which ASP applies	Address, postal code, and telephone number (home and work)
_____	_____
_____	_____

2. Authorized person acting on behalf of the registered owner	Address, postal code, and telephone number (home and work)
_____	_____
_____	_____

3. Legal description and area of land

All/part of the \_\_\_\_\_ ¼ section \_\_\_\_\_ township \_\_\_\_\_ range \_\_\_\_\_ west of the 4<sup>th</sup> meridian

Being all/parts of lot \_\_\_\_\_ block \_\_\_\_\_ plan \_\_\_\_\_ C.O.T. No. \_\_\_\_\_

Area held in current title(s) \_\_\_\_\_ hectare \_\_\_\_\_ acres

If applying for a **map amendment change**, please indicate the proposed change in land use district From \_\_\_\_\_ To \_\_\_\_\_

Reason for the proposed change \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If applying for **text amendment**, provide the text and explanation of reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Registered owner of person acting on his behalf

I, \_\_\_\_\_ hereby certify that I **a) am the registered owner or b) am authorized to act on behalf of the registered owner(s)**, and that the information given on the form is complete and is, to the best of my knowledge, a true statement of the facts relating to this application. I/We hereby give my/our consent to allow Council or a person appointed by it the right to enter the above land with respect to this application only.

Signed \_\_\_\_\_

Home phone \_\_\_\_\_ work phone \_\_\_\_\_

Date \_\_\_\_\_

Authorization from registered owner(s) of land subject to rezoning.

Registered owner's signature \_\_\_\_\_

**Collection and use of personal information**

This personal information is being collected in accordance with the Municipal Government Act (MGA) and is protected by the privacy provisions of the Freedom of Information and Privacy Act (FOIP). This information will be used to process and approve the application. If you have any questions about the collection and use of your information, contact the Director of Planning and Development, Lamont County at (780) 895-2233.

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**Checklist (for office use only)**

- Fully completed application form (2 copies)
- Application fee
- Complete right-of-entry/applicant's authorization
- Current photocopy of certificate of title (if map amendment)
- 2 copies of proposed plan (if map amendment)
- 2 copies of proposed plan on CD or DVD (if map amendment)

## APPLICATION Land Use Bylaw Amendment

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An application for Land Use Bylaw Amendment can only be made by the registered owner of the land that is the subject of the application or a person authorized to apply on his/her behalf.

Lamont County will only accept an application for Land Use Bylaw Amendment when **all** of the following information has been submitted.

1. Application fee
  - a. The application fee must be included in accordance with County Bylaws. (see fee schedule for applicable fees)
2. Application form (2 originals)
  - a. The application for Land Use Bylaw Amendment form must be completed in its entirety.
  - b. The name, address, and telephone number(s) of the registered owner(s) and the authorized person(s) acting on behalf of the registered owner(s) must be printed in the proper areas on the application form. The application must be signed by one of the above mentioned persons. If a person is acting on behalf of the registered owner(s), it is essential that the owner(s) sign the authorization at the back of the application form. Please note that if a company or individual is the owner of the said land under an agreement for sale as indicated by caveat on the back on the certificate of title, please submit a copy of the signed agreement for sale or caveat along with the application. In those instances where making an application on behalf of a developer which has an option on the land, this office also requires a written authorization form from the developer.
3. Current copy of Certificate of Title (if map amendment)
  - a. A current copy of the title as it now exists at Land Titles Office can be obtained from any **licenses and registrations office**.
  - b. If there are any caveats or easements registered on the title pertaining to Lamont County (i.e. deferred reserve caveats or utility easements) please submit copies of these documents along with the application.
4. Proposed plan (2 copies, if survey plan, please provide an 8½" x 11" reduction of the plan)
  - a. Showing the location, dimensions, and boundaries of the land to be amended.
5. Proposed plan on CD or DVD (2 copies)

### Checklist

- ✓ Appropriate application fee
- ✓ Application form – 2 originals
- ✓ Current copy of Certificate(s) of Title (if map amendment)
- ✓ Proposed plan (2 copies, 8½" x 11" is sufficient)
- ✓ Proposed plan on CD or DVD (2 copies)
- ✓ Completed right-of-entry